

## Guidance for students attending courses and Exams at Solent University from w/c 6<sup>th</sup> July 2020

Solent University is committed to providing a safe place to work and study. Please read this additional guidance before travelling for your course. It is very important that if you, or any of your household members who have symptoms which may be due to coronavirus (COVID-19) stay at home for 7 days from when your symptoms started. This also applies if you are living alone. Please follow the Government guidance on self-isolation.

Please read the course specific joining instructions which have been sent with this interim additional joining information for details of start times and course timetable. Timings may vary and you will be contacted additionally if this is the case. Course occupancy has been reduced by 50% to accommodate appropriate social distancing; this may mean that the course will finish earlier than specified in the joining instructions. However it is important that all learning outcomes are met and some activities will take longer so we would anticipate some variability in this.

The health and wellbeing of our students and staff is paramount to us. Consequently, we are advising you of the controls we have put in place on campus in order to mitigate, as far as possible, the risks associated with the transmission of COVID-19. These measures adhere to current government guidelines and as a result we may need to adjust these as the situation evolves.

### A Travelling to the University

#### UK Border Rules and Exemptions

You must ensure that you comply with border rules in place at the time of travel, on entering the UK there is a mandatory 14-day quarantine upon entry (as of 8 June). However, there are some exemptions for the maritime sector which may be applicable. Students/delegates should check this, prior to attending.

### B Travelling within the UK to Solent University campuses

#### Using public transport

Government guidance advocates walking and cycling where possible and encourages you to consider all other forms of transport before using public transport.

If you need to use public transport, please be advised of the following guidelines:

- You should wear a face mask or face covering in public places where social distancing is not possible. Make sure you are fully aware of government guidelines as to when a face covering is mandatory
- Place greater emphasis on the avoidance of using touch points. If this is unavoidable ensure you practice good hygiene by using a hand sanitiser
- Wash your hands for 20 seconds on arrival on campus
- Buy travel tickets online or use contactless payment

#### Parking facilities

**Warsash Campus:** parking will be available if you wish to travel by car. Please drive into the main entrance and park in the new car park on the lower site. However if eligible transport can be arranged between halls of residence and the campus, details will be provided separately.

**East Park Terrace Campus:** parking is available on campus subject to availability. Details of local parking venues are provided in the course joining information.

**St Mary's campus (Austen building):** no parking will be available however details of local parking venues are provided in the course joining information.

**Timsbury:** no parking is available at this site, please refer to course joining information for details of travel.

## **C Arrival onto campus**

**Warsash Campus:** please go directly to the building and room number on your joining instructions to register for your course. Please sterilise your hands using hand sanitizers on arrival in the course delivery building. Please use your own pen for registration.

**East Park Terrace:** please wash your hands or use hand sanitisers when you arrive on campus. Please see your joining instructions for advice on registration for your courses. Please use your own pen for registration.

**St Mary's campus (Austen building):** access will be via the main reception and all students need to register at the reception. Please wash your hands or use hand sanitizers on arrival. Please use your own pen if asked to sign in. There will be clear signage showing one-way routes and 2-metre social distancing rules. Staff will be able to advise of requirements on specific courses/exams.

**Timsbury:** please wash your hands or use hand sanitisers when you arrive on campus. Please see your joining instructions for advice on registration for your courses. Please use your own pen for registration.

## **D Moving around campus**

We would expect all students to follow all guidelines as specified above and as directed when on the course. Any student who is found to disregard this information will be asked to leave the course for their own safety and that of their fellow delegates.

### **Signage and social distancing measures**

Please observe all directional and social distancing signage in place throughout the buildings including any one way systems. Where possible keep to the left at all times. Tape/rope barriers and social distancing mats are in place for your safety. Please follow all instructions.

### **Stairs and lifts**

Please follow any designated 'up' and 'down' stair routes as marked. Please note that it may not be the usual route you take in and out of the building. Avoid using lifts unless absolutely necessary. If you have to use the lift, please follow lift signage with regards to social distancing. Lifts will be designated as one person at a time only.

General access and circulation route doors will be placed on 'hold back' where possible to reduce the number of touchpoints.

### **Warsash campus**

Please be aware that we will be conducting a one-way system through Drummond building (entry via the main door and exit via the fire escapes). Please follow closely all staff directions regarding this.

## E Facilities at our campuses

### Catering

#### East Park Terrace and St Mary's Campus

Please note that there will be **no catering facilities** available on any of our campuses including those which normally have food provided within the course fee. Vending machines are not available.

You will need to bring suitable refreshments with you - drinks and non-perishable food items. Unfortunately, there will be no refrigeration available to store lunch items. Please bear this in mind especially in hot weather.

#### Warsash Campus

**There will be no catering facilities on site for the duration of your course.** This includes the provision of tea, coffee and water fountain dispensed water; however bottled water will be provided. **You are expected to bring the food and snacks that you will require each day with you.** Please note that there may not be time to visit local shops in Warsash during the lunchtime period and therefore we ***strongly recommend*** that you bring all food as required for the day with you on arrival.

### Toilets

#### East Park Terrace and St Mary's Campus

Please respect social distancing when using facilities and maintain good hygiene at all times. Please wash your hands regularly throughout your time on campus.

#### Warsash Campus

We will be conducting a one-in one-out system for use of the toilet facilities. Please follow closely all staff directions regarding this.

## F PPE and Face coverings

Please ensure that you bring appropriate face coverings with you and be prepared to use them if advised to do so. If your preference is to wear face coverings/gloves, please ensure that you take them home with you at the end of the day.

#### Warsash Campus

COVID-19 Respiratory Protective Equipment (RPE) will be provided on site when required for specific circumstances where 2m social distancing is not possible due to the activity or practical concerned. **Delegates will not be permitted to wear their own COVID-19 RPE where this is supplied during the course.**

Students are expected to supply suitable clothing as specified in the joining instructions (such as boiler suits for fire courses and Proficiency in Survival Craft and Rescue Boat) and swimwear (including T-shirts) for Personal Survival Technique course.

## **G Emergency procedures**

You will be advised of the emergency procedures at the start of your course. On hearing any fire alarm sound, please follow instructions given and vacate the building in a safe and orderly manner. Maintain social distancing only if it is safe to do so.

## **H If you feel unwell during the course**

All students will be asked daily to declare any symptoms related to possible Covid-19 infection to their lecturer without delay. Further information will then be provided to the student. If you develop possible Covid-19 symptoms during the course when not on site, please contact the NHS via this website: <https://www.nhs.uk/conditions/coronavirus-covid-19> or call 111 for further information and advise WSMSE as soon as possible by telephone: 023 8201 4206 or via email: [wsmse.admin@solent.ac.uk](mailto:wsmse.admin@solent.ac.uk)